



MINUTES 1/26/23

Tougaloo College c/o Erskine Brown
500 W County Line Rd
Tougaloo, MS 39174

Project Title/Reference #: Tougaloo Boddie House Renovation PH I (Rebid) #1905

Superintendent: Sonia Ferreras

Agenda By: Paul Purser

Owner: Erskine Brown

Architect: Lawson Newman

Project Monthly Meeting Attendees,

1. Progress of Work Since Last Meeting

- a. First meeting; progress to date:
 - i. installed storage container
 - ii. provided submittals
 - iii. started framework
 - iv. started coordination with Entergy
 - v. mobilized to site
 - vi. moved items to be stored to container

2. Field Observations, Problems, & Decisions

- a. Some minor items remaining in space to be moved by owner **Owner to remove**
- b. Leak at front porch **Contractor asked to explore further**

3. Submittal Status

- a. Schedule Submittal (Sent 12/28/2023; awaiting review)
- b. Proposed Protection Measures Submittal (Sent 12/28/2023; awaiting review)
- c. Existing Conditions Submittal (Sent 12/28/2023; awaiting review)
- d. Historic Dismantling Plan Submittal (Sent 12/28/2023; awaiting review)
- e. Mechanical & Electrical Submittals; TBD **Mechanical Submitted**

4. Outstanding RFI's

- a. Can mc (armored) cable be installed in lieu of rigid conduit? The electrician is worried we may damage more framing using rigid.
- b. Electrician would like to use "free air" fire alarm wire.

5. Off-Site Fabrications and Delivery Schedules

- a. None

6. Planned Progress for Next Work Period

- a. Make Progress on framing interior at house
- b. Start elevator shaft foundations
- c. Start exterior repair
- d. Coordinate with Entergy to get Utility Pole

7. Maintenance of Project Schedule

- a. Project Schedule has been updated (see attached)



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8. Weather Impact on Project

- a. See attach Rain Days Letter

9. Proposed Changes

- a. Repair leak at front porch and damaged wood

10. Other Business Related to Work

- a. None

11. Next Meeting

- a. Scheduled Date for next Meeting is February 23, 2024 @ 10:00 AM

A handwritten signature in black ink, appearing to read 'Paul M Purser', is written over a light green rectangular background.

Thanks!

Paul M Purser, Partner, LEED AP



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Mr. Brown,

Concerning Tougaloo Boddie House Renovation PH I (Rebid) #1905, we request a time extension for three (3) Calendar Days due to inclement weather. For the period of January 1 to January 26, we have experienced three (2) ice days as well as one (1) wet site days and were prevented from work at these dates:

Ice Days

January 16th, 17nd

Wet Site Days

January 18th

Paul M Purser, Partner, LEED AP

A handwritten signature in black ink, appearing to read 'Paul M Purser', is written over a light blue horizontal line.

Tougaloo Boddie House Phase I Interior Renovations

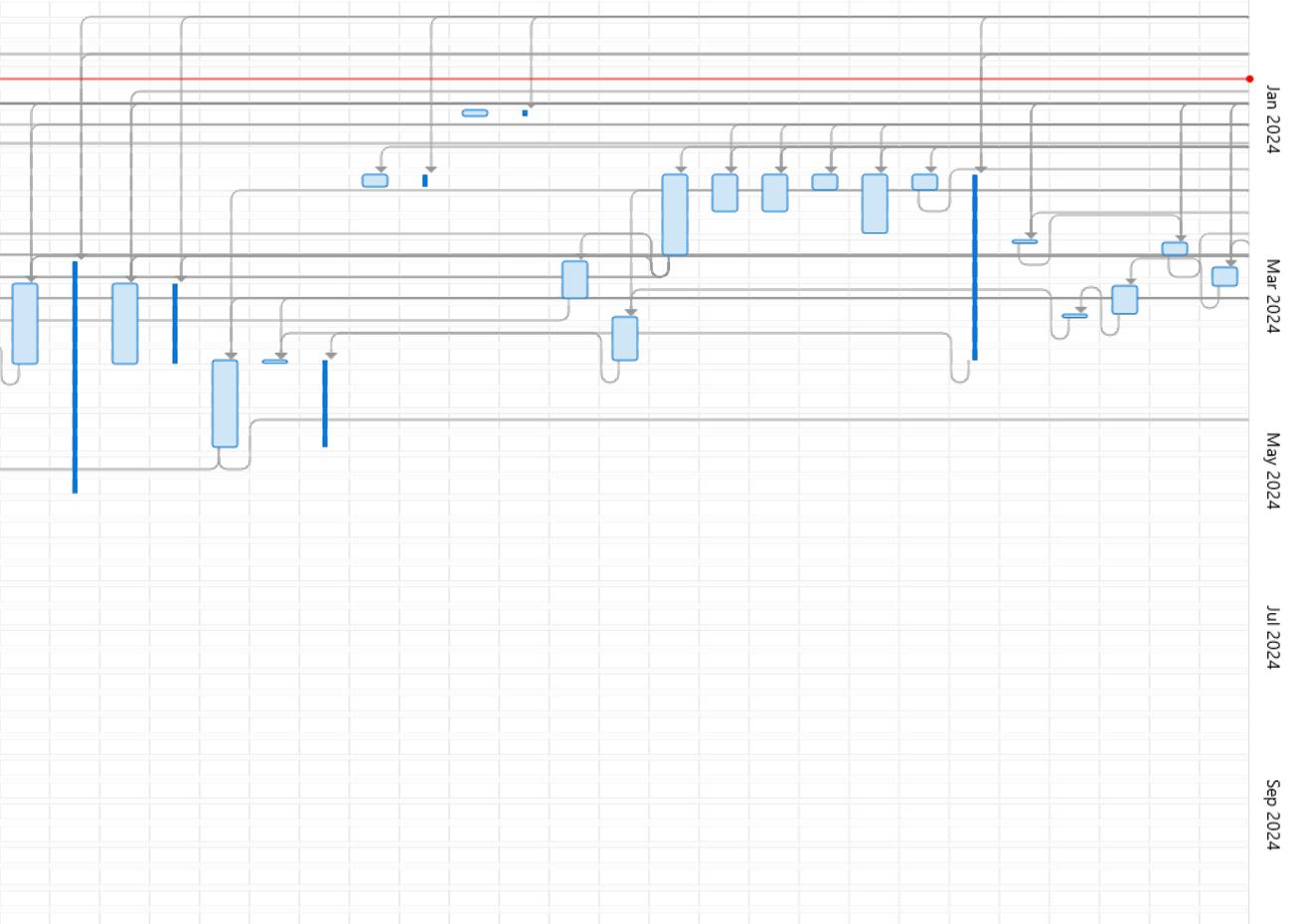
Name	Assigned to	Start	Finish	% Complete	Dec 2023	Jan 2024	Mar 2024	May 2024	Jul 2024	Sep 2024
1 General Conditions		12/12/2023	5/24/2024	47						
2 Submit Schedule for Submittals		12/12/2023	1/1/2024	90						
3 Receive notice to proceed and sign contract		12/12/2023	12/14/2023	100						
4 Submit bond and insurance documents		12/15/2023	12/18/2023	100						
5 Prepare and submit schedule of values		12/12/2023	12/13/2023	100						
6 Obtain building permits		12/15/2023	12/29/2023	100						
7 Submit monthly requests for payment		12/15/2023	12/15/2023	100						
8 Submit Contractor Schedule		12/12/2023	1/1/2024	100						
9 Make Photographic record of Existing Conditions		12/26/2023	12/27/2023	100						
10 02-4119-1-4-A Proposed Protection Measures		12/26/2023	12/29/2023	100						
11 02-4119-1-4-B Predemolition Photographs		12/26/2023	12/29/2023	100						
12 02-4296-1-4-B Removal & Dismantling Treatment Program		12/26/2023	12/29/2023	100						
13 02-4296-1-4-C Salvage Inventory List		12/26/2023	2/9/2024	75						
14 03-1000 Formwork Shop Drawings		1/29/2024	2/16/2024	0						
15 03-2000 Concrete Reinforcement Shop Drawings		1/22/2024	1/26/2024	0						
16 03-2000 Reinforcement Test from Steel Mill & Manf. Certificate		1/22/2024	1/26/2024	0						
17 03-2000 6 Inch Water Stop & Construction Joint Samples		1/22/2024	1/26/2024	0						
18 03-2000 Sample of Underslab Vapor Retarder		1/22/2024	1/26/2024	0						
19 05-5000 Downspout boots, fasteners, primers submittal		2/19/2024	2/23/2024	0						
20 05-5000 Stainless Steel Cap for Chimney submittal		2/19/2024	2/23/2024	0						
21 06-1000 Wood Preservative Treatment certification & fire retardant		2/19/2024	2/23/2024	0						
22 06-4013 Lumber Product Samples		1/26/2024	2/2/2024	100						
23 07-9200 Joint Sealant Selections and Info Submittal with Schedule and warranties		2/19/2024	2/23/2024	0						
24 09-2116.23 Gyp Shaft Wall Assembly Parts Submittal		3/25/2024	3/29/2024	0						
25 09-9113 Exterior Paint Selections with Schedule		3/25/2024	3/29/2024	0						

Tougaloo Boddie House Phase I Interior Renovations

Name	Assigned to	Start	Finish	% Complete	Dec 2023	Jan 2024	Mar 2024	May 2024	Jul 2024	Sep 2024
26	09 9113 Additional 1 Gal of Paint	5/24/2024	5/24/2024	0						
27	10 4416 Product Data for Fire Extinguishers with Sample of Special 6 Year Warranty	3/25/2024	3/29/2024	0						
28	22 0000 1.6 B Layout Shop Drawings	1/22/2024	1/26/2024	0						
29	22 0000 1.6 C Product Data for All Parts in Table	1/22/2024	1/22/2024	0						
30	23 0000 Product Data for HVAC materials	1/22/2024	1/26/2024	0						
31	23 0000 Warranty Data for All Units	1/22/2024	1/26/2024	0						
32	26 0511 Submittals and Shop Drawings	1/22/2024	1/26/2024	0						
33	32 9200 Grass Seed and certification for type and dates of processing	1/22/2024	1/26/2024	0						
34	Long Lead Procurement	1/22/2024	2/2/2024	0						
35	Submit shop drawings and order long lead items - plumbing	1/22/2024	2/2/2024	0						
36	Submit shop drawings and order long lead items - electric	1/22/2024	2/2/2024	0						
37	Submit shop drawings and order long lead items - HVAC	1/22/2024	2/2/2024	0						
38	Mobilize on site	1/4/2024	1/15/2024	100						
39	Set up Conditioned Storage Container	1/4/2024	1/8/2024	100						
40	Prepare site - lay down yard and temporary fencing	1/9/2024	1/15/2024	100						
41	Move interior salvage supplies to Conditioned Container	1/9/2024	1/10/2024	100						
42	Site Grading and Utilities	1/22/2024	3/29/2024	12						
43	Coordinate New Power Service Pole with Entergy	1/22/2024	2/28/2024	10						
44	Extend Electrical Utility and data cable to Building	3/4/2024	3/15/2024	0						
45	Extend fire line to building	3/4/2024	3/15/2024	0						
46	Extend Sewer and Water to Building	3/18/2024	3/29/2024	0						
47	Extend Chiller System Utility to Building	2/2/2024	2/8/2024	100						
48	Foundations	3/4/2024	4/11/2024	0						
49	Install Helical Piers	3/4/2024	3/15/2024	0						
50	Form up for Elevator Shaft Foundations	3/25/2024	3/26/2024	0						

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Name	Assigned to	Start	Finish	% Complete	Dec 2023	Jan 2024	Mar 2024	May 2024	Jul 2024	Sep 2024
51	Pour Elevator Shaft Concrete	3/27/2024	4/1/2024	0						
52	Set reinforcing and anchor bolts	3/19/2024	3/22/2024	0						
53	Cure elevator wall concrete	4/2/2024	4/10/2024	0						
54	Strip wall forms	4/11/2024	4/11/2024	0						
55	Prepare and pour concrete floor in elevator pit	3/18/2024	3/18/2024	0						
56	Carpentry Work	2/26/2024	4/25/2024	0						
57	Demo and Reframe Wood Openings for Elevator Shaft	2/26/2024	3/1/2024	0						
58	Repair west window wall	2/26/2024	3/15/2024	0						
59	Replace wood boards at front steps	2/26/2024	3/1/2024	0						
60	Repair apron and rotted trim as indicated on drawings	2/26/2024	3/8/2024	0						
61	Repair t&g on north and east porches per drawings	2/26/2024	3/8/2024	0						
62	Frame all New Framing Other Than Elevator Shaft	2/26/2024	3/22/2024	0						
63	Frame Elevator Shaft Framing	4/12/2024	4/25/2024	0						
64	Install Batt Insulation throughout	3/25/2024	4/5/2024	0						
65	Masonry Work	2/5/2024	2/6/2024	0						
66	Install Masonry on Site	2/5/2024	2/6/2024	0						
67	Roofing	2/26/2024	2/29/2024	0						
68	modify false chimney for vent stacks	2/26/2024	2/29/2024	0						
69	Building Finishes	4/26/2024	5/23/2024	0						
70	Install Elevator Shaft Wall Lining	4/26/2024	4/26/2024	0						
71	Paint Building Exterior	4/26/2024	5/23/2024	0						
72	Plumbing	4/1/2024	4/26/2024	0						
73	Install Fixtures	4/1/2024	4/26/2024	0						
74	Electrical	3/25/2024	6/7/2024	0						
75	Install low voltage conduit and boxes for tv, data, computer, etc	4/1/2024	4/26/2024	0						



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Name	Assigned to	Start	Finish	% Complete	Dec 2023	Jan 2024	Mar 2024	May 2024	Jul 2024	Sep 2024
76	install conduit and boxes for security systems	3/25/2024	4/19/2024	0						
77	Fire Detection and Alarm; install minimum fire alarm	4/29/2024	5/17/2024	0						
78	Install Security Lighting throughout	5/20/2024	6/7/2024	0						
79	Heating and Ventilating - AC	4/22/2024	6/28/2024	0						
80	Install HVAC Equipment	4/22/2024	5/3/2024	0						
81	Install HVAC Ducting	5/6/2024	5/31/2024	0						
82	Set HVAC trim and test and balance system	6/3/2024	6/28/2024	0						
83	Final Clean-up and Occupancy	7/1/2024	9/5/2024	0						
84	Remove Temporary Fence and Finish Grade & Install Grass Seed	7/1/2024	7/1/2024	0						
85	Remove debris from building and do final clean-up	7/1/2024	7/4/2024	0						
86	Substantial completion date	9/5/2024	9/5/2024	0						
87	Complete Final Inspections	7/5/2024	7/9/2024	0						
88	Perform architect's inspection	7/5/2024	7/5/2024	0						
89	Perform local building agency inspection	7/8/2024	7/8/2024	0						
90	Perform Fire Marshal's inspection	7/9/2024	7/9/2024	0						
91	Complete punch list items from all inspections	7/10/2024	7/23/2024	0						
92	Issue final completion documents including warranties	7/24/2024	7/24/2024	0						
93	CS: 02 41 19 1.5 A Inventory of Removed/Salvaged Items			0						
94	Issue final request for payment	7/25/2024	7/25/2024	0						

